

BOY SCOUT TROOP 220

Policies and Bylaws
Adopted December 19, 1997
Updated May 12, 2003
Revised December 13, 2005

Uniforms:

1. Class A Uniform: Official Boy Scout or Troop hat, clean Boy Scout shirt, belt, pants or shorts, socks and scarf slide. (Adult Scout Leaders may wear the Official Boy Scout Bolo Tie) Official Boy Scout sash should be worn for parades, Court of Honor and other public events. The shirt must have all insignias, badges and current rank as well as badge of office sewn on the uniform and in the proper placement. Blue jeans, solid dark colored shorts and socks are acceptable on a temporary basis until the Scout can obtain a complete uniform. (Approximately six (6) months with the Troop)

Class B Uniform: Red Scout activity shirt, Red Troop shirt, Camp shirt (T-shirt earned or purchased at a Scout event) worn with clean, solid color pants or shorts. Adult Scout Leaders may wear collared knit shirt.

2. Class A Uniform must be worn at all public events and Troop activities unless otherwise informed. This includes travel to and from weekend outings, Board of Review and court of Honor. Class B Uniform may be worn to weekly meetings and work sessions when Class A are not required.
3. The Troop will provide the badges of rank, merit and office to all boys and Adult members of the unit.

Meetings:

1. Troop meetings are held on Monday nights from 7:00 pm until 8:30 p.m. at the Summit Township Fire hall, 2nd floor in the Scout meeting room. In the summer, meetings are moved to Gibson Park, the boys will be notified.
2. Troop Committee meetings will be held on the Tuesday following Council Roundtable from 6-8 P.m. at the Township Fire hall 2nd floor. All Committee members and parents of Scouts are encouraged to attend.

3. Boards of Review will be held as needed but a minimum of four times a year, prior to a Court of Honor. They will be held during regular Troop meetings. Three or more members of the Troop Committee must be present to conduct a Board of Review. Parents of the boy being reviewed must not sit on the Board. Scouts must be in Full Class A Uniform to be reviewed.
4. Courts of Honor will be held four times a year. They will be held in February, May, August and November. Time and location will be announced. Parents should plan to be present at every Court of Honor. Scouts and Leaders must wear Class A Uniform at the Court of Honor including the sash.

Finances:

1. Dues are \$2.00 per month even if the Scout is absent; less alternate Arrangements have been made - in advance - with the scoutmaster or Committee Chairperson. Scouts two (2) or more months behind in their dues will not be awarded badges, participate in outings or be Re-chartered (in February). Dues are the responsibility of the Boy Scout. Dues can be deducted from the scouts Individual Account (see #2) if the scout input cash (not earned from fund raising) into the account. The dues will be paid from the Individual Account in one year increments (\$24.00). If the scout leaves the Troop then remaining dues that were paid from the Individual Account will remain with the Troop.
2. Each Troop member will have an Individual Account held by the Troop and a statement will be made available to the family quarterly. Participating Scout's Individual Account will be credited with monies earned from hours worked, amounts sold, and/or a percent of total profits for each fund-raiser, as set by the Committee. Cash may also be deposited into an Individual Account. Scouts must be present or excused from at least 60% of Troop meetings in the prior three (3) months in order to use money in their Individual Accounts. The Individual Account dues will be available for the following:
 - a. Boy Scout Summer Camp
 - b. Troop held trips and campouts.
 - c. Uniform, uniform accessories and Boy Scout Handbook
- 2a. If the Scout's Individual Account is in the negative by more than \$50.00 then the Scout will be excluded from rank advancements or any outdoor activity and will remain so until the Individual Account is balanced. First year scouts are exempt from this policy to allow them time to accumulate needed funds.

Each scout will be assessed a \$1.00 per person per overnight outing for the repair and replacement of equipment. This fee will not be applied towards summer Camp.

Individual Account money earned by a Boy Scout is not available to the Scout as cash. Only cash deposits may be redeemed for cash. Adult leaders may receive, in cash, their portion of flag sale/installation money, mileage reimbursements and any cash deposits made to their Individual Accounts. **Availability dependent on the Financial Stability of the Troop as determined by the Committee.** Monies earned can and will be applied toward any negative adult or family members account (such as monies earned from flag sale/installation, fundraisers, mileage).

If a Scout is determined to be inactive by the Committee, scoutmaster, and Scout, any money in his Individual Account reverts to the troop treasury.

3. If a non-family youth wishes to help another youth, he may do so by agreeing, in writing, prior to a Troop fundraiser. Parents are also to be aware and sign-off on the transfer prior to the fundraiser. Example: If a Scout needs to raise funds for their Eagle Scout Project; the Troop may have a special car wash, etc. With all profits to be used for that project.

Adults are permitted to transfer funds to a non-family Scout only after the Scout assists the Adult Leader in a service project. This should be approved by the Committee in advance of the project. The Scout will have earned the funds and will be responsible for his own Individual Account money for uniform and activities expenses.

4. If a boy achieves the rank of Eagle Scout and has graduated from high school and still has money in his Individual Account, he may use that money for college, trade school or other educational purposes upon discretion of the Committee. A check will be written directly to the institution or educational program.

Fundraisers:

1. Fundraisers will be conducted to enable each Scout to earn the money necessary to participate in all Scouting activities. Fundraisers may include, but are not limited to: Council - Popcorn sale and Bowl-a-ton;

Troop- Pancake Day, Flag Sale (year round), summit Township Clean-up Day, and Ducks Unlimited Food Stand. All Troop fundraisers will follow The guidelines of the B.S.A. and required forms will be completed and sent to the French Creek Council as stated in those guidelines.

Flag Sales: Seller of a Flag will earn:

3x5 flag cost \$18.00 - \$3.00 commission

4x6 flag cost \$30.00 - \$5.00 commission

5x8 flag cost \$50.00 - \$8.00 commission

Flag pole sales and installations. Seller receives \$5.00 commission, Adult Installer \$15.00, and \$7.50 for each two (2) scouts.

Activities:

1. The Troop will try to hold an outdoor activity or other event each month in addition to the regular weekly Troop meeting. Costs will depend on the activity, menu, travel expense and registration fee, and will be determined by the Committee, for each outing. Drivers will be reimbursed at the current IRS charitable rate. Mileage reimbursements will be paid by the Troop when the event is open to all Troop members. Other outings is a restricted outing, (example: Star Scouts and above), mileage will be included in the cost per Scout participating in the outing. When additional food is purchased for visitors/parents; cost will be absorbed by the Troop. Troop will cover fees (registration, etc.) for Adult Leaders. Adults may be asked to contribute toward expenses in special circumstances.
2. Scouts are encouraged to attend each activity in full if possible or partially if necessary. Scouts must attend or be excused from, at least 60% of the meetings in the prior three (3) months to be permitted to attend an outing.
3. Guests may be permitted to attend an event/outing if they are registered with the B.S.A. through another Troop/post or are considering joining our Troop. Advance permission must be obtained from the leaders that are in charge of that outing. There will be a limit of two (2) outings in a 12- month period that a boy may attend, as a guest, without becoming a registered member of the B.S.A.
4. Parents are always welcome and encouraged to attend any Troop activity or outing. Parents will need to share in the responsibility of transporting Scouts to and from outings. (B.S.A. insurance will not cover Adults not registered with Boy Scouts of America)

5. A Tour Permit will be completed and filed with the French Creek Council office as soon as possible before an outing, preferable at least two (2) weeks prior to the outing.
6. B.S.A. guidelines will be followed for all activities, outings and transportation including two-deep leadership. An outing may be cancelled without at least 2 adult leaders with the Scouts at all times.
7. Each year the Troop will do at least one Service Project for the Summit Township Fire hall or a local church in the community.

Advancements:

1. Rank Advancement: Up to First Class requirements may be signed by any registered adult leader in the Troop. Parents should not sign their son's advancement record unless he is doing such advancement training for several boys in the Troop. All advancement requirements should be reported to the Scoutmaster or Assistant Scoutmaster to be recorded on the wall chart. Other ranks to be signed as required by the Scoutmaster, Merit Badge Counselors and Board of Review. The badge will be given to the boy immediately and the cards will be presented at the next Court of Honor. The Committee may hold rank awards back if dues and Individual Account are not current.
2. Merit Badges: Scouts should be 1st Class before beginning to work on merit badges. Before beginning any merit badge work, the Scout must secure a signed and dated merit badge (blue) card from the Scoutmaster or assistant scoutmaster and meet with the approved counselor. Only a registered counselor is permitted to approve work and sign it off on the card. The badge will be given to the boy immediately and the cards) will be presented at the next Court of Honor.
- 2a. The Troop will reimburse the merit badge counselor for basic fees should there be any, while instructing a merit badge upon submission of receipts to the Troop Treasurer. Mileage will also be paid beyond 50 miles round trip, with receipts. If fees are paid with a Troop check, receipts must be submitted to the Troop Treasurer.

As long as the merit badge counselor is registered he/she may sign blue cards (including family members).

3. Scouts must be in full Class A Uniform to receive any badges. Consideration will be given to Scouts who do not yet have a complete uniform.
4. Eagle Scout projects must be approved by the scoutmaster Troop Committee and District Advancement Chairman before it can be started.

The project should be done to benefit the summit Township Fire Hall, a local church or the area community.

5. Eagle Scout Board of Review will be conducted with a member of the District Advancement Committee as the Chairman.

Code of Conduct:

1. Scouts should conduct themselves in accordance with the Scout Oath and The Scout law Scouts consistently demonstrating behavior contrary to the Scout Oath and the Scout law or showing poor Scout Spirit will be required to meet with the Scoutmaster and/or assistant Scoutmaster to address the problem. If the problem persists, a meeting with the Scout, his parents, the Scoutmaster and/or the Assistant scoutmaster and the Committee Chairperson will be held. If a third meeting is needed, the Scout may be asked to stop attending Troop activities.
2. A signed affidavit stating parents and scouts agree to abide by the policies and bylaws of Troop 220 adopted June 7, 2005, is required to be on file for each scout before participation is permitted or awards are granted.

Youth Protection Policy:

All newly registering adults, including merit badge counselors are required to obtain clearance to National Boy Scouts of America Standards. All registered adults must comply with the National policy regarding clearances. Fees will be paid by the Troop.

Discretionary Fund:

One hundred dollars (\$100.00) is to be allotted to the Scoutmaster per quarter for the purchase of miscellaneous supplies/equipment. Receipts must be submitted to the Troop Treasurer.

Committee Meetings

There must be at least three (3) persons in attendance to have a committee meeting.